

Vacancy Notice – Policy Manager

[CECE](#) represents the European manufacturers of construction machinery and equipment, coordinating a network of 13 national associations with over 1,200 member companies.

Based in Brussels, CECE is headed by a compact and dynamic team, focussing efforts on technical regulation in the fields of environment, safety, digitalisation, international trade and internal market. CECE informs policy makers and other stakeholders about the interests of the sector as well as its contributions to society and economy.

In an effort to reinforce its policy team, CECE is looking for a dynamic and motivated Policy Manager to lead and coordinate CECE's work in the areas of **digitalisation and smart machinery, EU data policy, artificial intelligence**.

The Policy Manager will:

- Lead, organise, coordinate the work of the following CECE working groups:
 - o Project Team Data
 - o Digitalisation Task Force
- Support other CECE working groups in overlapping topics such as AI & cybersecurity
- Coordinate with colleagues the activities of CECE Technical Commission
- Initiate and coordinate the work towards drafting CECE position papers
- Contribute to the workplans of the CECE High-Level Technical Policy Advisory Group

- Regularly provide written content on the technical work for all CECE communication channels
- Contribute to drafting the members' only CECE Technical Bulletin
- Proactively inform members on technical aspects, including swift replies to questions

- Propose, organise and provide input for any relevant advocacy actions
- Create and maintain positive contacts with relevant European Commission services
- Represent CECE in relevant working groups and task forces of ORGALIM
- Liaise with relevant EU trade associations and represent CECE in joint Task Forces
- Cooperate with regional partner organizations worldwide on technical policy topics

Preferred candidate attributes are:

- Junior-level experience in similar position in EU trade association or corporate or consultancy
- Proven track-record in effectively managing policy working groups of varied composition
- Sound knowledge of the European legislative process
- Perfect communications skills (written and oral) in English

Terms and conditions:

CECE offers a permanent work contract under Belgian law (CDI) with a salary & benefits package according to experience.

Applications with a cover letter and CV can be addressed to the CECE Secretary General at info@cece.eu by 5th January 2022. Only short-listed candidates will be contacted for interviews.